



# Great Bromley Parish Council

## MINUTES OF THE ANNUAL MEETING HELD ON WEDNESDAY 13<sup>TH</sup> MAY 2026 AT 7.34PM AT GREAT BROMLEY VILLAGE HALL

**In attendance:** Cllr Fairley (Chairman), Cllr Blowers, Cllr Goni, Cllr Hardy, Cllr Mander, Cllr Nicholls, Cllr Pirie and Cllr Smith.

**Also in attendance:** TDC Cllr Scott and Lizzie Ridout (Clerk)

**Members of the Public:** 4

### 1. Election of Chairman

Cllr Fairley welcomed those present to the meeting. He then vacated the Chair and invited nominations for the position of Chairman for the 2026–27 municipal year.

Cllr Fairley was proposed by Cllr Mander and seconded by Cllr Nicholls. There being no other nominations, it was **RESOLVED** that Cllr Fairley be elected Chairman for the 2026–27 municipal year.

Cllr Fairley took the Chair and signed the Declaration of Acceptance of Office.

### 2. Election of Vice-Chairman

The Chairman invited nominations for the position of Vice-Chairman for the 2026–27 municipal year.

Cllr Mander was proposed by Cllr Fairley and seconded by Cllr Nicholls. There being no other nominations, it was **RESOLVED** that Cllr Mander be elected Vice-Chairman for the 2026–27 municipal year.

### 3. Apologies for absence

Apologies for absence were submitted by Cllr Wiggins.

### 4. Minutes of the last Meeting

The minutes of the meeting held on Wednesday 8<sup>th</sup> April 2026 had been previously circulated. It was proposed by Cllr Mander, seconded by Cllr Hardy and **RESOLVED** that the minutes be approved and signed as a correct record.

### 5. Council appointments

The following Council appointments were agreed:

- |                                      |                             |
|--------------------------------------|-----------------------------|
| a) Responsible Financial Officer     | (Clerk)                     |
| b) Accounts Monitoring Officer       | (Cllr Blowers)              |
| c) Internal auditor                  | (Clacton Business Services) |
| d) Council Website and Social Media  | (Clerk)                     |
| e) Community Speed Watch Coordinator | (Cllr G Smith)              |
| f) Tree Warden                       | Cllr Pirie                  |
| g) Footpath Liaison                  | (Cllr Mander & Cllr Smith)  |
| h) Personnel Committee               | (Appointed as required)     |

### 6. Appointment of Council representatives

The Council's representatives on the following bodies were agreed:

- |  |                |
|--|----------------|
| a) Great Bromley Village Hall Committee            | (Cllr Mander)  |
| b) Hare Green Recreation Ground Representative     | (Cllr Hardy)   |
| c) Parish Passenger Transport Representative       | (Vacant)       |
| d) The Messenger Management Committee              | (Cllr G Smith) |
| e) Emergency Planning Representative               | Cllr Bashir    |
| f) Tendring District Association of Local Councils | (Cllr Fairley) |

### 7. Councillors' allowances for 2026-27

Members considered the Chairman's and Councillors' annual allowances for 2026-27 based on TDC's Remuneration Panel's recommendations in its 2023 report. It was proposed by Cllr Smith,

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seconded by Cllr Pirie and **RESOLVED** that allowances would not be claimed.

## 8. Banking Arrangements for 2026-27

To confirm that the Parish Council should continue to bank with HSBC Bank as per its current terms of business, with two approved signatories required to operate each of the two accounts.

Cllr Goni proposed, Cllr Smith seconded and it was **RESOLVED** that the four Council's bank signatories would continue to be: Cllr Owen Blowers, Cllr Andrew Fairley, Cllr Carole Mander and Cllr David Hardy.

## 9. Administrative and financial matters

It was noted that the following documents, which have been approved by the Council and provided by the Clerk to all members, governed the Council's business:

- i) LGA Model Councillor Code of Conduct
- ii) Standing Orders 2018 (England) (updated April 2022)
- iii) Model Financial Regulations
- iv) Complaints procedure (including vexatious or abusive complaints)
- v) Publication Scheme
- vi) Budget for 2026-27 (with agreed precept)

It was further noted that the general legal and financial framework for the Council's activities were laid-down in the following publications which are held by the Clerk: Local Council Administration (13<sup>th</sup> Edition 2022) and Governance and Accountability for Local Councils (2010).

## 10. Council's 2025-26 accounts

- a) Members received a report by the Council's Accounts Monitoring Officer, and considered and adopted the findings of the review of the effectiveness of the council's internal control and audit procedures.

*"In accordance with the Council's Financial Regulations, our internal financial controls are confirmed as being in accordance with proper practice. In-year reviews take place at the monthly meetings of the Parish Council and an end of year review takes place prior to the accounts being submitted to our auditor." Cllr Blowers.*

- b) Cllr Mander proposed, Cllr Hardy seconded and it was **RESOLVED** to approve the Council's accounts for 2025-26.
- c) Cllr Pirie proposed, Cllr Mander seconded and it was **RESOLVED** to approve the annual return to the external auditor, including the accounting and governance statements (statements circulated).

## 11. Hare Green recreation ground boundary: leylandii trees

Cllr Hardy proposed, Cllr Blowers seconded and it was **RESOLVED** to send the annual letter to a resident with trees on Council land.

## 12. To agree the Council's meeting dates for 2026-27

Wednesday	10	June	Wednesday	9	December
Wednesday	8	July	Wednesday	13	January
Wednesday	12	August	Wednesday	10	February
Wednesday	9	September	Wednesday	10	March
Wednesday	14	October	Wednesday	14	April
Wednesday	11	November	Wednesday	19	May

Cllr Smith proposed, Cllr Mander seconded and it was **RESOLVED** that the Council meeting dates for 2026-27 municipal year be approved

## 13. Declarations of Interest

Members were invited to declare any Disclosable Pecuniary Interests, or other interests, and the nature of them, in relation to any item on the agenda from this point forward.

There were none.

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## 14. Public Participation

A resident reported that he intended to approach local bus companies to request a change to local bus routes to assist residents wishing to travel to Ardleigh Surgery. The Parish Council expressed its support for any positive initiatives that would improve access to GP services for residents.

## 15. Planning Determinations – for information only

REFERENCE	PROPOSAL	LOCATION	DECISION
<a href="#">26/00202/LBC</a> Mr Ian and Mrs Wendy Fisher	Listed Building Consent - Single storey rear extension.	Walnut Tree Carringtons Road, Great Bromley CO7 7XA	Refusal - Listed Building Consent 09.04.2026 Delegated Decision
<a href="#">26/00204/FULHH</a> Mr Ian and Mrs Wendy Fisher	Householder Planning Application - Single storey rear extension.	Walnut Tree Carringtons Road Great Bromley CO7 7XA	Refusal - Full 09.04.2026 Delegated Decision
<a href="#">26/00327/LUPROP</a> Mr Andrew Fairley - Henry Fairley and Son	Application for Lawful Development Certificate for proposed development consisting of construction of hardstanding and drainage for agricultural purposes.	Park Farm Hilliards Road Great Bromley CO7 7US	Lawful Use Certificate Granted 22.04.2026 Delegated Decision
<a href="#">25/01795/FUL</a> Shalamar Children Ltd	Planning Application - Change of use from residential dwelling (Use Class C3) to a residential childrens home (Use Class C2).	Oak Lodge Hall Road Great Bromley CO7 7TY	Approval - Full 15.04.2026 Committee Decision

The planning determinations were noted.

## 16. Planning Application

REFERENCE	PROPOSAL	LOCATION
<a href="#">26/00509/OUT</a> Mr Daniel Rapson - Privo Land Limited	<p>Outline Planning Application (access only to be considered) - erection of up to 78 dwellings with associated infrastructure, open space, parking, drainage and landscaping with all matters reserved except for vehicular accesses from Harwich Road.</p> <p>Great Bromley Parish Council had the following comment:</p> <p>The Parish Council has concerns regarding visibility, pedestrian safety and the cumulative traffic impact from the proposed access onto Harwich Road. There are also concerns if Harwich Road is suitable for additional traffic movements associated with a development of this scale.</p> <p>Given the inevitable increase in traffic, the Council would welcome improvements to the Harwich Road crossroads and immediate area, and would also welcome reinforcement of existing speed-limit measures as part of any mitigation.</p>	Land North of Harwich Road Great Bromley Essex CO7 7UH

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## 17. Reports

- a) County Councillor's Report – No report had been received due to the recent County Council elections. An invitation had been sent to the Councillor elected for the Tendring Rural West division.
- b) District Councillors' Reports – The report had been circulated prior to the meeting. It was noted that the Local Government Review (LGR) deadline had moved back slightly.
- c) Parish Councillors' Reports

### Cllr Mander

- Reported that roots were pushing up through the new pavement by the War Memorial. It was agreed that this would be reported to Essex Highways.
- Advised that the King Charles rose in Church Meadow had been vandalised. The planter had been removed for the time being and would be relocated to the War Memorial.
- Noted that the village tubs had not yet been planted due to the cold weather, with planting expected to take place in the coming week.
- Referred members to TDC Cllr Zoe Fairley's recent email regarding the landfill odours and fly problem in the area.

### Cllr Blowers

- Reported that the recent village litter pick had gone very well and expressed thanks to Shelley at TDC for supplying equipment. Thanks were also extended to the Plymouth Brethren for their significant assistance and for providing bacon rolls.
- Informed the Council that Bromley Cross had requested an endorsement for its application to the Enover Community Trust for funding to carry out repairs to the front of the building. Cllr Blowers declared a Pecuniary Interest and took no part in the discussion. Members noted the range of community services provided by the pub and agreed to support the application.

### Cllr Goni

- Reported further concerns from residents regarding the fly nuisance in the area.

### Cllr Fairley

- Raised concerns regarding under-age riding of electric trials bikes on public roads and sought advice or guidance from Essex Police on the use of e-scooters and similar vehicles on the highway.

- d) Clerk's Report and Correspondence received – under agenda items

## 18. Action Sheet review and update

The actions agreed at the last meeting were noted. Cllr Scott had raised the issue of a collapsed drain.

## 19. Accounts

Cllr Blowers confirmed that the accounts were in order.

## 20. Highways update

The Clerk reported that a road closure notice had been received for Brundells Road for five nights commencing on Monday 1<sup>st</sup> June 2026.

## 21. Hare Green Playing Area

The Council reviewed the football team's contract and considered issues relating to general site use, parking, antisocial behaviour, and other matters raised.

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It was noted that problems tended to arise when matches overlapped. Members agreed that use should be limited to Sundays only, preferably mornings, with one game at a time. Parking on the field would be permitted subject to the installation of matting prior to the start of the next season.

It was agreed that the contract should include clear start and end dates, and that communication should be more transparent.

It was proposed by Cllr Hardy and seconded by Cllr Mander that the above arrangements be approved.

## 22. Consultation: TDC Overview & Scrutiny Work Programmes 2026/27

Councillors noted the consultation from Tendring District Council inviting Town and Parish Councils to suggest topics for inclusion in the 2026/27 Work Programmes of the Community Leadership and Resources & Services Overview and Scrutiny Committees.

Members agreed to submit the following topics: flies and associated odour in Great Bromley and surrounding villages, fly-tipping in rural lanes, rural transport provision, and speeding vehicles in villages.

## 23. St George's Flower Festival

Councillors considered a request to support the St George's Flower Festival taking place in June. Proposed by Cllr Blowers and seconded by Cllr Hardy, it was **RESOLVED** to award £100.

## 24. To approve the following payments:

Clerk's salary	£524.50
HMRC	£349.20
Employer's NI	£76.13
LGPS – ECC Pension	£247.84
Great Bromley Village Hall	£26.00
Clacton Business Services (payroll)	£89.40
Clacton Business Services (internal audit)	£240.00
Microsoft 365 (already paid)	£138.24
Tuckwells (oil)	£25.74
GB Farm Services Ltd (1 x Masport S21 Widecut Mower)	£643.80
Clear Councils (insurance policy)	£1362.07

Village Maintenance team costs:

Name	Expenses	Total cost
Lewis Mander	£28.24	£443.74
Chris Morgan	£61.85	£446.85

It was proposed by Cllr Blowers, seconded by Cllr Mander, and it was **RESOLVED** for the payments to be made.

## 25. Climate Change and Carbon Footprint

Members considered the effect of any decisions on our Carbon Footprint and Climate Change in general.

## 26. Date of next meeting – Wednesday 10<sup>th</sup> June at 7pm at Great Bromley Village Hall.

Members were reminded that items of business for inclusion on the agenda should be submitted to the Clerk by Monday 1<sup>st</sup> June 2026.

The meeting closed at 9.18pm.